



Lowcountry Regional Transportation Authority
Special Meeting Minutes
Thursday, October 12, 2023 via Zoom Conference

Minutes

The meeting was called to order at 2:00 p.m. by Chairman Charles Mitchell, Barbara Childs gave the invocation and Charles Mitchell led the pledge of allegiance.

Roll Call by County: Present - Laura Atkinson, Hampton County; William Robinson, Allendale County; Barbara Childs, Beaufort County; Charles Mitchell, Jasper County; Art Handman, Beaufort County Absent – Henry Criss, Beaufort County; Latosia Simmons, Colleton County; Staff: Present – Mary Lou Franzoni, Executive Director; Kristine Hepburn, Director of Finance and Administration

The Chairman announced the purpose of the Executive Session was to discuss the sale of real estate owned by LRTA. **At 2:06 p.m., Laura Atkinson made the motion to go into Executive Session with the Executive Director remaining in attendance, second by William Robinson. The motion passed. At 2:06 p.m. Executive Session began.**

At 2:18 p.m. Barbara Childs made a motion to come out of Executive Session; second by William Robinson. The motion passed.

At 2:20 p.m. Barbara Childs made a motion to authorize Ms. Franzoni to negotiate the sale of the property with a counteroffer of \$375,000; second by Laura Atkinson. The motion passed.

Consideration of Authorizing the Finance Committee to approve financial documents prepared by the Director of Finance and Administration.

At 2:22 p.m. Art Handman made a motion for the Finance Committee to be authorized to review and approve all the financial documents presented to it by the Director of Finance and Administration and further all such previous reviews and approvals made by the Finance Committee are hereby authorized retroactively. Second by Laura Atkinson. Discussion ensued.

Roll Call on the motion: Laura Atkinson (Y), Barbara Childs (N), William Robinson (Y), Arthur Handman (Y), Charles Mitchell (N); The motion passed.

Consideration of Adopting Amendment Number One to Financial Management Procedures Manual:

Finance Committee Chair Arthur Handman made a motion to change the finance check signing policy from its original wording to one that would authorize the Executive Director to sign checks up to \$50,000. Checks over \$50,000 will need signatures from the Executive Director along with one of the following: Board Chair, Board Vice-Chair or Finance Chair. In the absence of the Executive Director the Finance Director has permission to sign checks up to \$50,000. Second by William Robinson. Vote was 3-2 in favor. The motion passed.

Arthur Handman then made a motion to adjourn. Second by Charles Mitchell. The motion passed. The meeting was adjourned at 2:47 p.m.